

Is Your GP Clinic Digitally Ready?

Digital Training Management (IT Management)



1. Infrastructure & Technology

- Do you have a reliable internet connection and backup plan?
- Are your devices (computers, tablets, printers) up-to-date and secure?
- Is your clinical software integrated with your billing and scheduling systems?
- Do you have cloud-based data storage with proper encryption?



2. Compliance & Security

- Is your practice compliant with Australian standards?
- Do you have a data privacy and security policy in place?
- Are staff trained on cybersecurity and patient data protection?
- Do you regularly update passwords and enable multi-factor authentication?



3. Telehealth & Virtual Care

- Do you offer telehealth appointments to patients?
- Is your telehealth platform secure and user-friendly?
- Are staff confident in managing virtual consultations?
- Do you have clear billing processes for telehealth services?



4. Digital Tools & Patient Engagement

- Do you use online booking systems for appointments?
- Are electronic prescriptions integrated into your workflow?
- Can patients access digital health records easily?
- Do you provide secure messaging for patient communication?



5. Workflow & Team Readiness

- Are staff trained in using digital tools effectively?
- Do you have a digital champion in your practice?
- Is there a process for troubleshooting tech issues quickly?
- Are you monitoring digital performance metrics (e.g., telehealth uptake, billing accuracy)?



6. Future Planning

- Do you have a digital transformation roadmap for the next 12 months?
- Are you exploring AI tools or decision support systems?
- Do you regularly review and upgrade your digital systems?
- Do you have a budget for digital innovation?

